



Application for Employment

Date of Application: ____ / ____ / ____

Worksite Location: _____

First Name	Middle Initial	Last Name
Current Address		City
		State
		Zip
Prior Address (please provide if less than 2 years at current address)		City
		State
		Zip
Home Phone Number	Cell Phone Number	Email Address

Date available for employment: ____ / ____ / ____

Position applied for: _____

Type of employment sought: Full-time Part-time Temporary

Are you currently legally authorized to work in the United States? Yes No

Education

	Name of School/ Location (City/State)	# of Years Attended	# of Years Completed	Course of Study/ Diploma or Degree Received
High School				
College or Trade School				
Graduate or Advanced				
Other (Specify)				

Describe any specialized training, skills, and extra-curricular activities.

List any special job related training and dates trained. Include use of computers (i.e. IBM, MAC) and software packages used (i.e. MS Word, Excel, Outlook).

Employment History/Experience

Please list your last four employers (most recent one first).

Employer		Dates Employed (Mo/Yr) / - /	Work Performed
Address		Telephone Number	
Starting Job Title	Final Job Title (If Different)		
Supervisor Name	Supervisor Title		
Starting Rate of Pay per	Final Rate of Pay per		
Reason for Leaving			

Employer		Dates Employed (Mo/Yr) / - /	Work Performed
Address		Telephone Number	
Starting Job Title	Final Job Title (If Different)		
Supervisor Name	Supervisor Title		
Starting Rate of Pay per	Final Rate of Pay per		
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Starting Rate of Pay per	Final Rate of Pay per		
Reason for Leaving			

If you need additional space, please continue on a separate sheet of paper.

List professional, trade, business or civic activities and offices held.

You may exclude any membership which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

References

Name	Email Address	Phone Number	Years Known
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Name	Email Address	Phone Number	Years Known
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Name	Email Address	Phone Number	Years Known
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Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In addition, I authorize a complete background check, including a credit check, a criminal history check, driver's record check, drug screen, and reference checks.

This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time.

I hereby understand and acknowledge that, unless otherwise defined by applicable law, any employment relationship with Servant HR ("Employer") is of an "at will" nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. It is further understood that this "at will" employment relationship may not be changed by any written document or by conduct unless such change is specifically acknowledged in writing by an authorized executive of Servant HR.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the "Employer."

Signature of Applicant

Date